

Special Council Meeting Minutes
Wednesday, April 15, 2020 – 7 PM • Remote Video/Voice Call

Item	Presented By:	Action	Topic	Report
Introduction & Pledge of Allegiance	Mayor Stefan Densmore			<p>Council convened a Special meeting of Council on Wednesday, April 15, 2020 at 7 PM by Zoom video conference with Mayor Densmore presiding.</p> <p>This remote access meeting was allowed by emergency legislation adopted by the Ohio General Assembly and approved by the Governor. The emergency legislation added language to RC Section 121.22 allowing public meetings by telephone or video conference during the current pandemic and the declared State of Emergency.</p> <p>As required by the statute, notice of the video meeting was publicized more than 24 hours in advance to allow public access. The public was also given back up numbers to call in the event there were difficulties accessing the meeting by Zoom video. This Notice of Meeting was posted on the Village's website and a similar Notice was sent to various media outlets.</p>
Role Call & Poll for Quorum	Andy Lanser			<p>Mr. Boettcher: Present Ms. Chaney: Present Mr. Kneipp: Present Mr. Marx: Present Mr. Pridonoff: Absent Mr. Van Harn: Present All members are present except for Mr. Pridonoff</p> <p>Motion to excuse Mr. Pridonoff by Mr. Marx Second by Mr. Van Harn All members voted in favor</p>
Approve the Agenda				<p>Motion to approve agenda by Mr. Boettcher Second by Mr. Van Harn All members voted in favor</p>

Guests Registered to Speak to Council	Mayor Densmore	Allotted 3-minute period to speak.		None
Reports				
Mayor	Mayor Densmore	Report & Announcements		<ul style="list-style-type: none"> • Mayor Densmore was part of a conference call with Governor Dewine. During the call the Governor shared several models forecasting the impact of the Coronavirus in Ohio that were assembled by the Cleveland Clinic and OSU. The expectation is that the peak of the outbreak will occur during the next several weeks. • In Hamilton County there was 140 documented cases this week of Coronavirus this week, leading to 27 hospitalizations. These figures do not include City of Cincinnati totals. Hamilton County ranks #5 of all Ohio counties in the number of confirmed coronavirus cases. • During the conference call Governor Dewine emphasized that there are 37 States with “stay at home” orders. Evidence indicates the States that implemented these orders early are faring the better than States that implemented them later. Governor Dewine requested that Ohio municipalities “stay the course” over the next couple weeks. • Hamilton County has converted the Convention Center into a makeshift hospital with 1,000 beds. The County will reduce the number of beds to 100 in the coming weeks based on a lack of need. • The Village has received several homemade masks from Delhi Township Trustee Rose Stertz. The masks are for staff of the Village. Mayor Densmore is grateful to her for her generosity. • Metro bus service will continue to be charging fees despite suggestions that those fees would be suspended. • Drive through Covid testing now requires a doctor referral. • Mayor Densmore has learned that the medications of students of CPS schools will be turned over to the Cincinnati Board of Health. Parents should contact them to receive their child’s medications. • Cincinnati Public Schools will be conducting mental health programs through teleconferences for students and families. • Mayor Densmore recognized the Village’s administration and financial team, Mr. Lanser and Ms. Gedeon, along with Mr. Hirth, the Administrator, for moving quickly and implementing proactive measures at the beginning of the COVID crisis to position the Village to remain financially sound. Additional measures will be

				<p>implemented that Mr. Hirth and Mr. Lanser will discuss in their reports.</p> <ul style="list-style-type: none"> • Shout out to police, fire, and maintenance who put on an impromptu parade for younger resident who was having a birthday. Asked Mr. Hirth to coordinate with Chief Campbell to make sure this continues to happen in Village.
Administrator's Report	Ron Hirth	Report		<ul style="list-style-type: none"> • The Village Welcome Wagon group will be available to pick up groceries for anyone needing that service. This will be posted on the website with Ms. Billie Simpson as the contact. • The Village of Golf Manor is abiding by all orders from Governor Mike Dewine regarding operations during the Coronavirus outbreak • Although the municipal building and Volunteer Park are closed to public access, the Golf Manor staff continues its commitment to serve and support our residents as circumstances evolve. • The Village staff continues working full-time either onsite or at home in accordance with the Governor's order. • The Stover road project will continue through the COVID – 19 events as an essential service. Residents are asked to not engage the construction workers onsite and to practice social distancing. • Curb crew will start removing sections from Losantiville to Bremont within the next two weeks, weather permitting. • Vera road project may need to be revised and resubmitted due to actions by the State legislature. • Concentration on fiscal solvency of the Village during this time period. Spending freeze has been put in place. • Mr. Lanser will report on strategies we are putting in place as well as other considerations. • Recognition of Andy Lanser and the maintenance team - Jason Kerth, Joe Farthing and Andy McGinnis - for the storm clean up from last Wednesday night.
Fiscal Officer	Andy Lanser	Report		<ul style="list-style-type: none"> • The Village has learned from partner organizations, RITA and the Hamilton County Auditor, to expect Village revenues to be detrimentally impacted as a result of the responses to the Covid-19 outbreak. • This includes Village property, income, gas, and licenses revenues.

				<ul style="list-style-type: none"> • Village revenues and appropriations will need to be adjusted as a result. • The Village has proactively implemented several steps to address the decline in revenue including suspending non-essential spending, and reduced employee work hours. • Fortunately, the Village has been able to grow the reserve over the last several years. This could be used to offset deficits for this year if necessary. • Village Administration will continue to monitor and make additional adjustments as necessary.
Second Poll for Quorum	Andy Lanser			Mr. Boettcher: Present Ms. Chaney: Present Mr. Kneipp: Present Mr. Marx: Present Mr. Pridonoff: Absent Mr. Van Harn: Present
Solicitor's Report	Terry Donnellon	Report	ORD 2020 – 3: An Ordinance Adopting Articles I, II, and V, Rules and Regulations for the Hamilton County Storm Water District <ul style="list-style-type: none"> • Referendum Discussion 	ORD 2020 – 3: Third reading. Motion to approve third reading by Mr. Marx Second by Mr. Boettcher Discussion: As members of the Hamilton County Stormwater District, the Village is required to periodically approve updated stormwater regulations. Roll call: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Marx: Yes Mr. Van Harn: Yes All members voted in favor Ordinance 2020-3 passes <ul style="list-style-type: none"> • A Village resident has challenged the validity of the signatures submitted to the County by the group requesting that Ordinance 2019-10 be put on the ballot for referendum. Mr. Donnellon stated that the Hamilton County Board of Elections will only consider any

			<ul style="list-style-type: none"> • Validity and Sufficiency • Motion to Create a Committee from the Body of Council • Motion to set for public hearing 	<p>protest once Village Council authorizes the referendum to the ballot.</p> <ul style="list-style-type: none"> • As part of the referendum process, Village Council is required to decide of the validity and sufficiency of the signatures gathered for the referendum. <p>Motion to accept the validity and sufficiency of the signatures collected placing Ordinance 2019-10 on the ballot based on the information presented to Council today by Mr. Marx. Second by Mr. Van Harn All members voted in favor.</p> <p>Motion to create committee from the body of Council by Ms. Chaney Second by Mr. Marx All members voted in favor</p> <p>Motion to set public hearing for placing 2019-10 on the Fall ballot on Tuesday 7/14 at 6 pm by Mr. Marx Second by Mr. Van Harn. All members voted in favor</p> <p>Motion to go into executive session for purpose of litigation and imminent litigation by Mr. Marx Second by Mr. Van Harn Roll call vote: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Kneipp: Yes Mr. Marx: Yes Mr. Van Harn: Yes</p>
Other Reports			Mayor's Court Report:	<p>Chief Campbell reported Mayor's Court revenue for March 2020 to the Village: \$5,033 To the State: \$860 Other: \$129 Total Revenue: \$6,022</p>

			<p>Police Chief Report:</p> <p>Fire District Report:</p>	<p>Motion to accept the Mayor's Court Report by Mr. Boettcher Second by Mr. Marx All members voted in favor.</p> <ul style="list-style-type: none"> • Golf Manor Police Department currently has an enough supply of PPE with additional items on the way. • Village Administration and the Police Department have arranged a block of rooms at a local hotel for police officers should they feel the need to stay there instead of staying at their homes. To date, no officer has elected to use this yet. • Ohio State Patrol are coordinating the decontamination of N95 masks and Golf Manor Police Department will coordinate with them as needed. • Village Administration and Police Department has sourced a cleaning company to clean the Administration building in the event of building contamination. If necessary, the cleaning would require moving Police department operations to elsewhere in the building. • Mr. Marx stated that the run rate for the year is well below that from previous years. • Because of the Covid-19 virus the Fire District has had to implement a MOU with the firefighter union to temporarily relax the union staffing requirements. This has given Chief Puthoff the flexibility to implement staffing as necessary. • Former firefighter, Brian Nopolis, has donated 1,000 N95 masks to the Fire District.
Announcements				<p>Next Meetings: TBD</p> <p>Mr. Kneipp: Community engagement committee will be meeting via Zoom next Thursday at 6 pm, April 23.</p>
Adjourn				<p>Motion to adjourn by Mr. Boettcher Second by Mr. Van Harn All members voted in favor</p>

Submitted by Andy Lanser, Fiscal Officer

Date: _____

Stefan Densmore, Mayor

Date: _____

Anna Gedeon, Asst. Clerk

Date: _____